



**Indira Gandhi National Open University  
(School of Continuing Education)**

**Minutes of the 54<sup>th</sup> Meeting of the School Board of SOCE held on 19<sup>th</sup> April, 2016.**

The 54<sup>th</sup> Meeting of the School Board of SOCE was held on 19<sup>th</sup> April, 2016 at 11:00 am in the Conference Room of SOCE, Block-G, New Academic Complex, IGNOU, Maidan Garhi, New Delhi-110068. The following members were present:

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|-----|--|---|
| 1.  | <b>Prof. Neerja Chadha</b><br>Director, SOCE, IGNOU  | Chairperson                                   |
| 2.  | <b>Prof. Deeksha Kapur</b><br>Professor, SOCE, IGNOU   | Ex-Officio Member<br>[under 10A (2)(a) & (b)] |
| 3.  | <b>Dr. Rekha Sharma Sen</b><br>Associate Professor, SOCE, IGNOU  | Member [under 10A (2) (c)]                    |
| 4.  | <b>Dr. R.P. Singh</b><br>Associate Professor, SOCE, IGNOU  | Member [under 10A (2) (c)]                    |
| 5.  | <b>Dr. Heena K. Bijli</b><br>Associate Professor, SOCE, IGNOU  | Member [under 10A (2) (c)]                    |
| 6.  | <b>Dr. Gurupada Saren</b><br>Assistant Professor, SOCE, IGNOU  | Member [under 10A (2) (c)]                    |
| 7.  | <b>Prof. M.K. Salooja</b><br>Professor, SOA, IGNOU   | Member [under 10A (2) (d)]                    |
| 8.  | <b>Prof. Neeti Agrawal</b><br>Professor, SOMS, IGNOU   | Member [under 10A (2) (d)]                    |
| 9.  | <b>Dr. Rashmi Sinha</b><br>Associate Professor, SOSS, IGNOU  | Member [under 10A (2) (d)]                    |
| 10. | <b>Prof. Neelam Sood</b><br>Professor<br>Department of School & Non-formal Education<br>NUEPA, New Delhi                                       | Member [under 10A (2) (e)]                    |
| 11. | <b>Prof. S.P. Mishra</b><br>Former Vice-Chancellor<br>DSVV, Haridwar & Shridhar University Pillani &<br>Advisor, Krishna Group of Institutions | Member [under 10A (2) (e)]                    |

*Neerja Chadha*

12. **Prof. Kusum Chopra**  
Ex-Director, NIFT-Delhi  
Professor and Academic Advisor  
FMG Group of Institutions

Member [under 10A (2) (e)]

**Prof. Uma Iyer**, Head, Dept. of Food & Nutrition, Faculty of Family & Community Sciences, M.S. University of Baroda, **Prof. Maneesha Shukul**, Professor, Resource Management, Faculty of Family and Community Sciences, M.S. University of Baroda, and **Dr. Neha Garg**, Assistant Professor, School of Sciences, IGNOU could not attend the meeting.

**Dr. S.K. Prasad**, Director I/c, National Centre for Disability Studies, IGNOU was present as *Special Invitee* at the presentation of Agenda Item 'Any Other Item' No.1 by Dr. Rekha S. Sen, Associate Professor, Child Development, SOCE, IGNOU.

**Dr. S.K. Palit**, Associate Professor, Rural Development, SOCE, IGNOU was present as *Special Invitee* to present his Agenda Item No.5.

At the outset, the Chairperson extended a warm welcome to all the members of the School Board.

The Chairperson informed the School Board members that the terms of **Dr. R.P. Singh**, **Dr. S.K. Palit**, **Ms. Santosh Tanwer**, **Dr. Heena K. Bijli**, **Prof. C.R.K Murthy**, **Prof. Kaustuva Barik**, **Dr. Biplab Jamatia** and **Dr. Mukesh Kumar** ended on 20<sup>th</sup> February, 2016. On expiry of their terms, the following new members have been nominated to the School Board of SOCE by the Competent Authority, vide Notification F.No.IG/ACD/SB-SOCE/2005/400 dated 24 February, 2016 for a period of two years with effect from the date of issue of the notification or till they hold their respective positions in the University, whichever is earlier:

Under Clause 2 (c ) of the Statute 10A

1. Dr. Rekha Sharma Sen, Associate Professor, School of Continuing Education, IGNOU
2. Dr. R.P. Singh, Associate Professor, School of Continuing Education, IGNOU
3. Dr. Heena K. Bijli, Associate Professor, School of Continuing Education, IGNOU
4. Dr. Gurupada Saren, Assistant Professor, School of Continuing Education, IGNOU

Under Clause 2(d) of the Statute 10A

1. Prof. M.K. Salooja, Professor, School of Agriculture, IGNOU
2. Prof. Neeti Agrawal, Professor, School of Management Studies, IGNOU
3. Dr. Rashmi Sinha, Associate Professor, School of Social Sciences, IGNOU
4. Dr. Neha Garg, Assistant Professor, School of Sciences, IGNOU

The School Board noted the above, welcomed the new members and placed on record its appreciation for the valuable contributions of the outgoing members of the Board.

The Chairperson apprised the School Board members, through a powerpoint presentation, about the various disciplines and programmes of study of the School.





The following Agenda Items were then placed in the meeting:

**Item No.1 Confirmation of the Minutes of the 53<sup>rd</sup> Meeting of the School Board**

SB 54.1.1 The Chairperson informed the School Board that the draft minutes of the 53<sup>rd</sup> Meeting of the School Board of SOCE, held on 26th November, 2015, were circulated to all the members who were present in the said meeting. Prof. S.P. Mishra, Prof. Neelam Sood and Prof. Kusum Chopra sent their comments agreeing to the Minutes. No other comments were received. The minutes were thus finalized and circulated to all School Board Members.

SB 54.1.2 The School Board confirmed the Minutes of the 53<sup>rd</sup> Meeting of the School Board.

**Item No.2 Action Taken Report**

SB 54.2.1 The School Board was informed about the Action Taken regarding the various activities approved during the 53<sup>rd</sup> Meeting of the School Board, as follows:

*SB 53.3* To consider and recommend ex-post-facto the List of Translators, Vettors and Editors for the Hindi version of the Diploma in Panchayat Level Administration & Development (DPLAD).

and

*SB.53.4* To consider and recommend the List of additional Translators, Vettors and Editors for the Hindi version of the Diploma in Panchayat Level Administration & Development (DPLAD).

The School Board was informed by the Programme Coordinator, Dr. Gurupada Saren that he is streamlining the stocks of materials in hand to expedite the work for completing the work of translation, vetting, editing for the Hindi version of the Diploma in Panchayat Level Administration and Development (DPLAD) Programme.

*SB 53.5* To consider and recommend the List of Evaluators, Moderators and Question Paper Setters for Diploma in Panchayat Level Administration & Development (DPLAD).

The School Board was informed by the Programme Coordinator, Dr. Gurupada Saren that he will take approval of competent authority and the same will be sent to Student Evaluation Division (SED) for necessary action for the Diploma in Panchayat Level Administration and Development (DPLAD) Programme.



SB 53.6

**To consider and recommend the List of Experts to finalize the Programme Structure of BA in Rural Development according to the decision taken by the Academic Council in its 64<sup>th</sup> Meeting held on 10th July, 2015 for BDP, in order to make the Programme CBCS compliant.**

The School Board was informed by the Programme Coordinator, Dr. Gurupada Saren that he is engaged with the work of DPLAD programme and routine maintenance work of Rural Development discipline. Therefore, he would take time to do the need assessment work of BA in Rural Development Programme and revised Phase-I Form will be submitted accordingly.

SB 53.7

**To consider and recommend transferring approvals for Course Team members (Unit Writers, Practical Manual Writers, Project Manual Writers, Internship Manual Writers, Manual Editors, Block Editors, Course Editors and Programme Editor) already approved for 'revised and restructured DECE' and Diploma in Early Childhood Development and Education (DECDE) to Advanced Diploma in Early Childhood Development and Education (ADECDE), including payment of pending bills and clarification regarding payments to be made to external Course team members now and in the future.**

The School Board was informed by the Programme Coordinator, Dr. Rekha Sharma Sen that after the approval of the above item in 53<sup>rd</sup> School Board, the file requesting approval of transfer of course team members approved for 'revised and restructured DECE' and Diploma in Early Childhood Development and Education (DECDE) to Advanced Diploma in Early Childhood Development and Education (ADECDE), including payment of pending bills was moved for approval of the Vice Chancellor. The same was approved by the Vice Chancellor. As a result, all five pending bills under *Category-A: Course Team members who have submitted Units and bills and payment is pending* were cleared and payment made in the financial year 2015-16.

*In Category-B: Course Team members who have been sent offer letters and are in process of writing bills of 5 out of 7 course writers were cleared and payments made, as other two writers are still working on the units.*

In category C, D and F no payment was to be made.

*With respect to Category-E: Course Team members who have been got approved in 50<sup>th</sup> & 51<sup>st</sup> School Board but who have not been sent offer letters - these are Manual writers and course editors. Letters of offer will be sent to them once units are ready on the basis of which manual writing has to take place and editing done.*



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**SB 53.8 To consider and recommend the list of additional Course Team members (Unit Writers, Practical Manual Writers, Project Manual Writers, Internship Manual Writers, Manual Editors, Block Editors, Course Editors and Programme Editor) for Advanced Diploma in Early Childhood Development and Education (ADECDE).**

The School Board was informed by the Programme Coordinator, Dr. Rekha Sharma Sen that letters of offer have been sent to course writers. Letters will be sent to Manual writers and editors after units are received. There is re-allotment of work in case of Blocks 5 and 6 of Course 8, approved in 53<sup>rd</sup> School Board. This is being placed as a fresh item in 54<sup>th</sup> School Board.

**SB 53.9 To consider and recommend names of Translators and Vettors for Hindi Translation and Vetting of the revised version of Diploma in Early Childhood Care and Education (DECE).**

The School Board was informed by the Programme Coordinator, Dr. Rekha Sharma Sen that Translation work has been initiated

**SB 54.2.2 The School Board noted the Action Taken with respect to the various items.**

**Item No.3 To consider and recommend ex-post-facto Hindi Translators (Blockwise) for Elective Course in Rural Development (BRDE-101).**

**SB 54.3.1** Dr. R.P. Singh, the Programme Coordinator informed the School Board that the School Board in its 47<sup>th</sup> Meeting held on 22<sup>nd</sup> May, 2013 has already approved the list of translators for Elective Course in Rural Development (BRDE-101). From that approved list blockwise distribution of translation work of the Course BRDE-101 is placed at Annexure. The payment for translation work will be as per IGNOU norms.

Dr. Singh presented the list of Translators for the Hindi version of Elective Course in Rural Development (BRDE-101) Blockwise for ex-post-facto consideration and recommendation of the School Board.

**SB 54.3.2 The School Board considered the list and recommended the same ex-post-facto.**

**Item No.4 To consider and recommend the List of Paper Setters, Moderators and Evaluators of Pre-Ph.D Courses in Rural Development.**

**SB 54.4.1** Dr. R.P. Singh, the Programme Coordinator presented the list of Paper Setters, Moderators and Evaluators for Pre-Ph.D Courses in Rural Development for consideration and recommendation of the School Board.

The School Board considered the list and advised that the names of Courses also be stated in the list. The Programme Coordinator incorporated the names of Courses in the list, and presented the same.

**SB 54.4.2 The School Board considered the list and recommended the same.**

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- Item No.5 To consider and recommend an additional Course Writer for the Programmes PGDREM/MREM.**
- SB 54.5.1 Dr. S.K. Palit, the Programme Coordinator informed the School Board that an additional Course Writer is being suggested for inclusion in the list of Course Writers for the Programmes PGDREM/MREM. He placed the name and details of the additional Course Writer, Dr. Santosh Kumar Singh for consideration and recommendation of the School Board.
- SB 54.5.2 The School Board considered the additional course writer and recommended the same.
- Item No.6 To consider and recommend the List of additional Unit Writers for Advanced Diploma in Early Childhood Development and Education (ADECDE).**
- SB 54.6.1 Dr. Rekha Sharma Sen, the Programme Coordinator informed the School Board that the School Board had approved the Phase-II form of the Advanced Diploma in Early Childhood Development and Education in its 52<sup>nd</sup> meeting held on 27<sup>th</sup> July, 2015, followed by the approval by the Academic Council Standing Committee in its 41<sup>st</sup> meeting held on 3<sup>rd</sup> August 2015.
- Dr. Sen further informed that the various courses of the Advanced Diploma which is a professional programme of study are under active development. For Blocks 5 and 6 of Course 8, two course writers were identified and got approved in 53<sup>rd</sup> School Board meeting - Dr. Susmita Ramanathan and Dr. Divya Sharma. However the latter has not been able to develop complete units and her work has been taken over by Dr. Susmita Ramanathan. This entails re-allocation of work between them. The reallocated work between the external course writers is placed at Annexure-1 for consideration and recommendation of the School Board. The former allocation of work is placed at end of Annexure-2. A Unit writer has also been identified for one Unit each of Course 3 (Unit 8) and Course 6 (Unit-1), as specified in the Table at Annexure 1, for consideration and recommendation of the School Board. Dr. Rekha Sharma Sen also clarified that she herself is the internal unit writer along with the external unit writers for each of the above units of Blocks 5 and 6 of Course 8, as well as units of Course 3 and 6.
- Dr. Sen placed the list of additional Unit Writers for consideration and recommendation of the School Board.
- SB 54.6.2 The School Board considered the list and recommended the same.
- Item No.7 To consider and approve the Minutes of the Doctoral Committee Meeting of the Discipline of Nutritional Sciences held on 13.04.2016.**
- SB 54.7.1 Prof. Deeksha Kapur, Programme Coordinator, Ph.D in Nutritional Sciences placed the Minutes of the Doctoral Committee for Ph.D in Nutritional Sciences held on 13.04.2016 for consideration and approval of the School Board.
- SB 54.7.2 The School Board considered and approved the same.





**Item No.8 To consider and approve the Phase-0 (Zero) Form of the Diploma Programme in Nutrition and Health Education (DNHE).**

SB 54.8.1 The Programme Coordinator, Prof. Deeksha Kapur, informed that the minor revision of the Programme had been approved in the 33<sup>rd</sup> School Board meeting in 2007. However, the present requirement is approval of the Phase-0 (Zero) Form for revision.

As advised by the Academic Coordination Division, Prof. Deeksha Kapur, the Programme Coordinator placed the Phase-0 (Zero) Form of the Diploma Programme in Nutrition and Health Education (DNHE) for consideration and approval of the School Board.

SB 54.8.2 The School Board considered and approved the same.

**Item No.9 To consider and approve the Phase-0 (Zero) Form for the Application Oriented Course – Nutrition for the Community (ANC-1).**

SB 54.9.1 The Course Coordinator, Prof. Deeksha Kapur, informed that the minor revision of the Programme had been approved in the 33<sup>rd</sup> School Board meeting in 2007. However, the present requirement is approval of the Phase-0 (Zero) Form for revision.

As advised by the Academic Coordination Division, Prof. Deeksha Kapur, the Programme Coordinator placed the Phase-0 (Zero) Form for the Application Oriented Course – Nutrition for the Community (ANC-1) for consideration and approval of the School Board.

SB 54.9.2 The School Board considered and approved the same.

**Item No.10 To consider and approve the Phase-0 (Zero) Form for the Course CNCC-1 (Nutrition for the Community) of the Certificate Programme in Nutrition and Child Care (CNCC).**

SB 54.10.1 Prof. Deeksha Kapur, the Course Coordinator and Co-Programme Coordinator informed that the minor revision of the Programme had been approved in the 33<sup>rd</sup> School Board meeting in 2007. However, the present requirement is approval of the Phase-0 (Zero) Form for revision.

As advised by the Academic Coordination Division, Prof. Deeksha Kapur placed the Phase-0 (Zero) Form for the Course CNCC-1 (Nutrition for the Community) of the Certificate Programme in Nutrition and Child Care (CNCC) for consideration and approval of the School Board.

SB 54.10.2 The School Board considered and approved the same.



**Item No.11 To consider and recommend the List of External Experts for the Doctoral Committee for the Discipline of Nutritional Sciences.**

SB 54.11.1 The Programme Coordinator, Prof. Deeksha Kapur, placed the list of External Experts for the Doctoral Committee for the Discipline of Nutritional Sciences for consideration and recommendation of the School Board.

SB 54.11.2 The School Board considered and recommended the same, suggesting some additional names, that were incorporated by the Programme Coordinator.

**Item No.12 To consider and approve new Phase Forms – 1 and 2 of Diploma in Event Management.**

SB 54.12.1 Dr. Heena K. Bijli, the Programme Coordinator informed the School Board that the Diploma in Event Management is in the phase of active development, under the Discipline of Home Science, SOCE and was approved by the School Board and Academic Council through the earlier version of Phase-1, 2 and 3 Forms. The last approval of Phase-3 Form (earlier version) was by the AC in June 2012. She informed the School Board that the Diploma in Event Management, a 32 credit programme, is at the peak of its development and there has been no change in the curriculum so far.

The Programme Coordinator, Dr. Heena K. Bijli further apprised the School Board that she was advised by the Academic Coordination Division of IGNOU in November, 2015 to transfer approvals of the Diploma in Event Management on to the new Phase Forms which have been developed by the University.

Dr. Bijli placed the new Phase-I and Phase-II Forms vide Annexure-XI and XII respectively for consideration and approval of the School Board.

SB 54.12.2 The School Board considered and approved the same.

**Item No.13 Co-option of new External Members to the SOCE School Board under Clause 2(e) of Statute 10(A).**

SB 54.13.1 The Chairperson informed the School Board that the term of the existing External Members of the School Board of SOCE co-opted under Clause 2(e) of Statute 10(A) is going to expire on 21.07.2016. Since the next School Board meeting may not be held before this date, the Chairperson requested the School Board to co-opt the External Members as per Clause 2(e) of Statute 10(A) so that the same may be processed and notified in time.

The Chairperson placed the list of the External Members recommended by the various disciplines of the School for consideration and approval of the School Board.



SB 54.13.2 The School Board considered the names proposed by the various disciplines and approved co-option of the following:

Sl.No.	Experts	Discipline
1.	<b>Prof. Sudesh Gandhi</b> Dept. of Family Resource Management College of Home Science CCSHAU Hissar-125004 Tel: 09416868186 E-mail: sggandhi3@gmail.com	Home Science
2.	<b>Dr. Veena Gupta</b> Associate Prof. (Retd), Lady Irwin College 10-B, Shantikunj Main, Church Road Behind D-3 Pocket, Vasant Kunj New Delhi-110070 E-mail: kunzisk@yahoo.com	
3.	<b>Prof. Helarius Beck</b> Centre for Community Organisation and Development Practice School of Social Work VN Purva Marg, Deonar Mumbai-400088 Tel: 022-25525000 E-mail: hbeck@tiss.edu	Rural Development
4.	<b>Dr. Neerja Sharma</b> Associate Professor in Human Development and Childhood Studies (Retd.) Lady Irwin College Sikandra Road, New Delhi Tel: 981134349	Child Development
5.	<b>Prof. (Dr.) Jagmeet Madan</b> Principal and Professor (Dept. of Food & Nutrition) SVT College of Home Science SNDT Women's University Juhu, Mumbai-400049 Tel: 9869239178, 022-26425118, 26411375, 26608920 E-mail: dr.jagmeetmadan@gmail.com	Nutritional Sciences

In case any one of the above is not available, the School Board accorded approval for co-option of the following:

Sl.No.	Experts	Discipline
1.	<b>Dr. Meera Desai</b> Associate Professor & Head (Dept. of Extension Education) Dept. of Post Graduate Studies and Research in Home Science SNDT Women's University	Home Science

*[Signature]*

	Mumbai Tel: 09819529129	
2.	<b>Dr. Simi Bhagat</b> Associate Prof of Textiles Lady Irwin College Sikandra Road New Delhi-110001 E-mail: bhagat.simmi@gmail.com	
3.	<b>Prof. A.K. Pandey</b> Professor of Sociology Banaras Hindu University Varanasi Tel: 09670554628	Rural Development
4.	<b>Prof. Shagufa Kapadia</b> Professor & Head, Department of Human Development & Family Studies Faculty of Family & Community Sciences The M.S. University of Baroda Vadodara-390002, Gujarat. Tel: 09825781934 E-mail: kgshagufa@yahoo.com	Child Development
5.	<b>Dr. Kumud Khanna</b> Ex-Director Institute of Home Economics B-9/21, Vasant Vihar New Delhi-110057 Tel: 9810626609 E-mail: kumudkhanna_ihe@yahoo.co.in	Nutritional Sciences

**Item No.14 Any other item(s) with the permission of the Chair.**

**SB 54.14.1 Re-location of Awareness-cum-Training Packages in Disability (VI/ MR/CP /HI) and Certificate Programmes in Early Childhood Special Education Enabling Inclusion (CP/MR/VI/HI) from National Centre of Disability Studies to SOCE and their re-implementation by the School with support from NCDS.**

Dr. Rekha Sharma Sen presented the item along with Dr. S.K. Prasad, Director (I/c), NCDS, who was a Special Invitee for the item. The School Board was informed of the following background to the item:

**Background**

During the years 2001 to 2008, the Child Development discipline of the School of Continuing Education (SOCE) developed four Awareness-cum-Training Packages in Disability for parents and family members of children with disabilities in 4 disability areas, namely, Visual Impairment (VI), Mental Retardation (MR), Cerebral Palsy (CP) and Hearing Impairment (HI). These were non-credit programmes of 3 months duration each. These were launched in a phased manner from 2006 and approximately 2200 parents and family members of children with disabilities have been oriented through these Awareness Training Packages in Disability in the period 2006 to 2009.

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Four Certificate Programmes in Early Childhood Special Education Enabling Inclusion (CESE) of 1 year duration each have also been developed in the said four disability areas, viz. CP, MR, VI and HI in the period 2007-2009. The then Phase 1, 2 and 3 forms for each of these Certificate programmes were got approved by the SOCE in the 42<sup>nd</sup> meeting of the Academic Council held on 31<sup>st</sup> December, 2007. These programmes were launched from 2009 onwards in a phased manner. The SOCE developed CESE (CP) completely and launched it in July 2009. In September, 2009 all the Awareness-cum-Training Packages and the Certificate programmes were transferred to National Centre for Disability Studies by an administrative approval (copy of the approval is placed at **(Annexure-XIV)**). CESE (MR) was developed jointly by SOCE and NCDS and launched through NCDS after the transfer, and the rest of the two i.e., CESE (VI) and CESE (HI) were developed by NCDS.

The Awareness-cum-Training Packages as well as the Certificate programmes were developed in collaboration with Rehabilitation Council of India (RCI) under an MOU between IGNOU and RCI (**Annexure-XV**).

The enrolment of the students in the various Certificate programmes is presented in the table given below:

Enrollment Data									
Programme	Sessions								Total
	July 2009	Jan. 2010	July 2010	Jan. 2011	July 2011	Jan. 2012	July 2012	Jan. 2013	
CESE(CP)	205	67	145	0	64	14	73	12	580
CESE(MR)	0	1	0	0	96	43	120	60	320
CESE(VI)	0	0	0	0	19	0	0	0	19
CESE(HI)	0	0	0	0	41	0	1	0	42
									GT= 961

After the expiry of MOU with RCI in September, 2012 the said Packages and Certificate Programmes were discontinued after January 2013 admission. Further, in the 118<sup>th</sup> meeting of BOM of IGNOU held on June 15, 2013 it was decided that "all programmes of Centres/Divisions/Units etc. should be appropriately relocated in the Schools of Studies". The extracts of the minutes of BOM are placed at **Annexure-XVI**.

***Salient Features of Awareness-cum-Training Packages and Certificate programmes:***

Awareness-cum-Training Packages in Disability have been developed with the objective of developing awareness about various aspects of disability and rehabilitation among the parents and family members of children with disabilities. The eligibility criteria for admission to the programme is parent or family members of children with disabilities having proficiency in reading and writing at a minimum level of Standard VIII. The feedback received from the parents and family members has been very positive.

One of the objectives of the Certificate programmes (CESE) is to acquire the strategies, methods and skills of providing early intervention, training and education to children so

as to foster children's all round development including development of physical, motor, cognitive, language, socio-emotional and personal care abilities. Early Childhood Special Education programmes are required to limit the impact of disability at an early stage. Minimum qualification to enroll in this Programme is 10<sup>th</sup> class pass from a recognized Board with minimum of 50% marks. 70% of the seats are reserved for parents and family members of children/persons with disabilities and those who have completed any one of the Awareness-cum Training Packages in Disability. These programmes are unique in the sense that RCI for the first time gave recognition to programmes with an entry qualification of 10<sup>th</sup> Class pass. Those who complete the Certificate programmes successfully can register as 'Rehabilitation Personnel Category B' with RCI for taking up a vocation in the disability sector. Registration with RCI is mandatory under RCI Act (1992) for practicing in disability rehabilitation field. It may be mentioned that the first Certificate programme developed for the disability area 'Cerebral Palsy' was awarded the Gold Medal for Programme design and development by the NCIDE, IGNOU.

### ***Recent Developments***

Recently, Secretary, Department of Empowerment of Persons with Disabilities, Ministry of Social Justice & Empowerment, who is also the Chairman of Rehabilitation Council of India, visited the University as Chief Guest in a valedictory function of the National Seminar organized by SOCE on 2<sup>nd</sup> March, 2016. During his address, he urged the University to revive the disability rehabilitation programmes so as to cater to the rehabilitation and development needs of children/persons with disabilities, as a large number of trained professionals/personnel are required in the country. The matter was again discussed in a meeting that the Hon'ble Vice-Chancellor, IGNOU, had on 3<sup>rd</sup> March, 2016 with Director, NCDS, Director, SOCE, and Dr. Rekha Sharma Sen. Subsequently, a letter has been received from Rehabilitation Council of India asking the University to take action on reviving these programmes of study in the area of disability (Letter placed at **Annexure XVII**).

As per the note received from Director, NCDS dated 18.04.2016 (note placed at **Annexure-XVIII**) the Agenda item for relocation of these above programmes in SOCE in the light of the decision of 118<sup>th</sup> BOM meeting was also submitted by NCDS to ACD for placing in the 65<sup>th</sup> meeting of Academic Council which was held on 21<sup>st</sup> March, 2016. The said agenda was not placed in the meeting and as per Director, NCDS's note they were verbally informed by the ACD that the file with the Agenda item has been returned to NCDS through the Vice Chancellor, stating that the NCDS may process the proposal for re-initiating these programmes through the concerned School, which should then get the proposal duly approved by School Board, and then place it to the concerned authority.

Acting upon this Director, NCDS has put up a note requesting Director, SOCE to place the proposal in its School Board for relocation of the Awareness Packages and Certificate programmes in SOCE so that these can be re-implemented (note placed at **Annexure-XVIII**).





## Proposal for relocation and re-implementation of Programmes, and Suggested Plan of Action

It was submitted to the School Board that in the light of the above developments, it is proposed that these Awareness-cum-Training Packages and Certificate Programmes may be relocated in SOCE as this was the School which has conceptualized and developed these programmes of study and got them approved by various academic bodies of IGNOU. The relocation and re-initiation of these programmes of study is imperative as one of the chief mandates of IGNOU is to reach out to the disadvantaged sections of the society. The material painstakingly developed by IGNOU for both the Programmes i.e., Awareness-cum-Training Packages in Disability and Certificate programmes is of high quality and is lying unused.

It was further submitted to the School Board that the following actions may be initiated for relocation and re-implementation of the said programmes. The programmes would be relocated in and offered through SOCE and the NCDS would provide the necessary support for the implementation of the programmes. The re-location of the above programmes from NCDS to SOCE is being proposed as these programmes were initiated, designed, developed and got approved by relevant bodies of IGNOU by SOCE.

The following is the proposed distribution of responsibilities between SOCE & NCDS to enable relocation, re-initiation and re-implementation of the four Awareness cum Training packages and four Certificate programmes:

SOCE	NCDS
1. Launch the programme	1. Signing of MOU with RCI
2. Develop assignments	2. Identify programme study centres
3. Moderation of term-end-exam papers	3. Coordinate with RSD, RC & PSC for implementation of programme.
4. Orientation of counselors	4. Facilitation of orientation of counselors

The rationale for support of NCDS for re-implementation of the programmes through SOCE is two-fold:

- Firstly, the present workload of the faculty of Child Development in SOCE (which comprises 1 Prof. & 1 Associate Prof.) does not permit the School to single handedly take up the coordination of the 8 programmes of study (4 Awareness-cum-Training Packages and 4 Certificate Programmes in Early Childhood Special Education Enabling Inclusion). The faculty of two is presently engaged in preparing of one new Advanced Diploma programme worth 64 credits, revision of 32 credit Diploma programme, maintenance of a Master's programme, a PG Diploma, Ph.D Programme, a Certificate programme and an Application Oriented course.
- Secondly, the successful re-implementation of the 8 programmes require academic inputs in the field of disability (which are located in the School) and expertise in coordination with the disability related organizations and institutions in the field (which is the strength of NCDS). Thus these programmes can be reinitiated through



their launch by SOCE, with support in programme implementation by NCDS including the signing of MoU with RCI.

It is reiterated that these programmes (Awareness cum Training Packages for Parents and family members of Persons with Disabilities) and Certificate Programmes in Early Childhood Special Education Enabling Inclusion) were need based popular programmes and the University will be doing a service to the disadvantaged by re-initiating them.

Dr. Rekha Sharma Sen placed the item before the School Board for consideration and recommendation of the proposal to relocate the programmes (Awareness-cum-Training Packages in Disabilities (CP/MR/VI/HI) and Certificate Programmes in Early Childhood Special Education Enabling Inclusion (CP/MR/VI/HI) in the School of Continuing Education and re-implement them with support from NCDS in their implementation in the field as outlined above.

SB 54.14.1.2 The School Board considered and recommended the same.

SB 54.14.2 **Ratification of approval of the competent authority of the list of units along with payments to course writers of Diploma in Apparel Merchandising**

SB 54.14.2.1 Dr. Heena K. Bijli, Discipline Coordinator (Home Science) informed the School Board that she was asked in the 52<sup>nd</sup> SB Meeting held on 24.07.2015 to initiate the process of bill payments for Diploma in Apparel Merchandising as there is no consultant or faculty handling the programme, which was being developed by consultants specializing in textiles, under the discipline of Home Science. Dr. Bijli informed that she went through the material of Diploma in Apparel Merchandising as per records available in SOCE, and noted that the programme structure was approved through the Phase III form in the 34<sup>th</sup> ACSC meeting held on June 15<sup>th</sup> 2012. However, the records show that there are changes in nomenclature of the units and the list of the units (some units have been added) after the Course Writers' meeting that was held on 25<sup>th</sup>-26<sup>th</sup> September 2012. This, though has been approved with payments against the respective course writers by the Hon'ble Vice Chancellor, has not been approved by the School Board, SOCE.

Dr. Bijli submitted that in order to ensure payments, the list of the units, along with payments to respective assigned course writers, approved by the Competent Authority, is being placed for consideration and ratification of the School Board.

SB 54.14.2.2 In the course of discussion, the Discipline Coordinator informed the School Board that as per records, most of the Units of the Diploma in Apparel Merchandising have already been written, and many have been edited by the external editor as well. The School Board members felt that it is desirable that the Diploma be launched at the earliest keeping in view the apparent popularity of the area and its perceptible demand. The same would be facilitated by appointment of a Consultant in the area of Textiles and Clothing since there is no faculty member in this area in the discipline of Home Science.

The School Board was informed that a note, apprising the Competent Authority about the issues pertaining to the Diploma in Apparel Merchandising, and requesting the





appointment of a Consultant in the said area, has already been sent by the Discipline Coordinator, Dr. Heena K. Bijli on 18.04.2016 to the Hon'ble Vice Chancellor.

SB 54.14.2.3 The School Board was apprised that in order to make payments, the list of the units, along with payments to respective assigned course writers, approved by the Competent Authority, is being placed herewith for consideration and ratification by the School Board.

SB 54.14.2.4 The School Board considered and ratified the same.

The Chairperson appreciated the contribution of all the members in making the meeting a success.

The meeting ended with a vote of thanks to the Chair.



**(NEERJA CHADHA)**  
Chairperson

प्रो. नीरजा चड्ढा / Prof. Neerja Chadha  
निदेशक एवं प्रोफेसर (बाल विकास) / Director & Professor (Child Development)  
सतत शिक्षा विद्यापीठ, इग्नू / SOCE, IGNOU